

Walk-In Travel Signature Week

Thanksgiving / Winter Break Travel 2015 –2016



Walk-in Travel Signature Scheduling

Campus	Date	Time	Location
Storrs Campus	November 16, 17, 18, 19	1:00 PM - 4:00 PM	McMahon Hall - Room 183
Stamford Campus	November 19th	10:00 AM - 12:00 PM	Room 113
GBLC Campus (Hartford)	November 17th	9:00 AM - 12:00 PM	Room 404
All Other Regional Campuses	Please schedule an appointment online with Nadine Boudissa or Email Nadine.boudissa@uconn.edu for further information.		

Required Documentation for a Travel Signature

Documentation	F-1 Students	F-1 Post OPT/STEM	J-1 Students	J-1 Scholars
I-20/DS-2019 Original Document	X	X	X	X
Travel Signature Request Form ISSS 117	X	X	X	X
Enrollment Verification Registrar's Office Wilbur Cross	X		X	
Medical Insurance Form ISSS 224			X	X
Miscellaneous Requirements		1. Copy of EAD CARD 2. Current Letter from Employer		Out-of-Country Request Form ISSS 229

* Regional Campus Students can call the Office of the Registrar (Storrs Campus) and request that a copy of their Enrollment Verification Form be delivered to their Email address. Office of Registrar: (860) 486 - 3331

* Passports are required to complete the Travel Signature Request Form (ISSS 117).

* Travel requests dropped off to ISSS outside of walk-in travel signature times will require regular processing (2 weeks).